

**WFD-WASLI INTERNATIONAL SIGN INTERPRETER ACCREDITATION**

**APPLICATION FORM**

**Deadline: 6 October 2017, EET 12:00**

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| **Part 1** | **Personal Details** |
| **Title** | Dr Mrs Ms Miss Mr Others *please specify:* |
| **Given names** |  |
| **Family name** |  |
| **Passport or ID number** |  |
| **Date of birth (dd/mm/yyyy)** |  |
| **Country of birth** |  |
| **Country of residence** |  |
| **Postal address** |  |
| **Home phone number** |  |
| **Mobile number** |  |
| **Email** |  |
| **Skype ID** |  |
| **Have you ever been arrested, indicted or summoned to court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations).**  No  Yes *please give an explanation in each case:* | |
| **Part 2** | **Language Proficiency** |
| 1. **Indicate your Sign Language proficiency:** | |
| International Sign  National Sign Language: *please specify:*  Other Sign Languages: *please specify:* | |
| 1. **Indicate your Spoken/Written Language proficiency:** | |
| English  National Language: *please specify:*  Other Languages: *please specify:* | |

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| **Part 3** | | **Language Direction** | | |
| **I am applying as a**:  Deaf WFD-WASLI IS Interpreter  Hearing WFD-WASLI IS Interpreter | | | | |
| International Sign to English  English to International Sign | | | | |
| **Part 4** | | **Interpreter Training** | | |
| 1. **Have you completed formal interpreter training?** | | Yes  No  If yes, complete template in Appendix A. | | |
| 1. **Have you completed International Sign interpreter training?** | | Yes  No  If yes, complete template in Appendix A.  If no, attached a 200-word justification about why training has not been attended. | | |
| **Part 5** | | **Portfolio of Evidence** | | |
| **Have you included with this application:** | | | | |
| 1. Curriculum Vitae. 2. Letter of Interest **(written and in International Sign)\*** 3. One (1) soft copy of passport photo. 4. Copies of certificates of general educational qualifications (school certificates, college or university diplomas or degrees). 5. Copies of national interpreter qualifications (training, accreditation or recognition)\*\*. Complete the template in [**Appendix A**](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-A-List-of-Interpreter-Trainings.docx)to list the trainings you have attended. 6. Copy of certificate of attendance at IS interpreter training event. Complete the template in [**Appendix A**](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-A-List-of-Interpreter-Trainings.docx) to list the trainings you have attended or submit a 200-word justification **(written and in International Sign)\*** about why training has not been attended. 7. Two (2) x letters of recommendation from deaf consumers who have experience working with your IS interpreting. 8. Two (2) x letters of recommendation from IS interpreters who have been employed by either WASLI or the WFD. 9. A letter of recommendation from national deaf or interpreting agents (i.e. associations, representative bodies, private companies). 10. 300-word statement reflecting on your strengths and weakness in IS interpreting **(written and in International Sign)\*** 11. Logbook of contracted IS interpreting bookings. 900 hours for hearing practitioners and 450 hours for  deaf practitioners. Complete the template in [**Appendix B**](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-B-Logbook-of-Contracted-International-Sign-Interpreting-Bookings.docx) to list your bookings.   *\*Provide video URL link (i.e. vimeo, YouTube, or any other video-sharing website) for documents that require International Sign.*  \*\* *We acknowledge that opportunities vary from country to county. As such, applicants who are unable to submit this document will be considered on a*   *case by case basis.* | | | | |
| **Have you created a CANVAS account and booked your time slot for the Interpretation Tasks?** | | | | |
| All applicants must provide video samples of the Interpretation Tasks (refer to Appendix C). We use CANVAS to facilitate the Interpretation Tasks. Through CANVAS, you are able to view the instructions of the respective tasks as well as upload your responses. To get started, refer to the following steps: | | | | |
| **STEP 1** | | | | **STEP 2** |
| Email to [**accreditation@wfd.fi**](mailto:accreditation@wfd.fi) **by Wednesday 6 September 2017** with the following information:   * Your email address * Your preferred time slot for the Interpretation Task(s). | | | | We will add your email address to CANVAS and send an invitation with a join code. Once you have received it, you are able to create a CANVAS Student account. More information on how to do so can be found [here](https://guides.instructure.com/m/4212/l/73167-how-do-i-sign-up-for-a-canvas-account-as-a-student). If CANVAS is new to you, you are advised to spend some time to familiarise with the environment. |
| **Part 6** | **Appendices** | | | |
| **Relevant Documents** | * [Appendix A: List of Interpreter Training](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-A-List-of-Interpreter-Trainings.docx) * [Appendix B: Logbook of Contracted International Sign Interpreting Bookings](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-B-Logbook-of-Contracted-International-Sign-Interpreting-Bookings.docx) * [Appendix C: Video Sample - Interpretation Tasks](https://wfdeaf.org/wp-content/uploads/2017/02/Appendix-C-Video-Samples_Interpretation-Tasks.pdf) | | | |
| **Part 7** | | **Processing Fee** | | |
| **Reduced**  Applicants from developing countries | | **€150**  Refer to [WFD-WASLI International Sign Interpreter Accreditation Approved List of Developing Countries](https://2tdzpf2t7hxmggqhq3njno1y-wpengine.netdna-ssl.com/wp-content/uploads/2016/10/WFD-WASLI-Approved-List-of-Developing-Countries.pdf) | | |
| **Regular**  Applicants from non-developing countries | | **€550** | | |
| **Please send the processing fee via Bank Transfer:**  Account Name: World Federation of the Deaf  Bank Name/Address: Nordea Bank Finland Plc., Aleksanterinkatu 36, FI-00100 Helsinki  International Bank Account Number (IBAN): FI04 1555 3000 1113 37  SWIFT/BIC Code: NDEAFIHH | | | | |
| **Part 8** | | **Acknowledgement** | | |
| * I declare that the information provided in this application form is true and correct to the best of my knowledge. * I have read and agreed to the ‘[WFD-WASLI International Sign Interpreter Recognition Interim Policy and Guidelines](https://2tdzpf2t7hxmggqhq3njno1y-wpengine.netdna-ssl.com/wp-content/uploads/2016/10/WFD-WASLI-International-Sign-Interpreter-Recognition-Interim-Policy-and-Guidelines.pdf)’ and ‘[WFD-WASLI International Sign Interpreter Accreditation Handbook](https://wfdeaf.org/wp-content/uploads/2017/02/WFD-WASLI-IS-Interpreter-Accreditation_Handbook-31.8.pdf)’. * I have read all the Appendices (A, B, and C). * I understand that the processing fee is payable upon submission of this application and is non-refundable. | | | | |
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| (Signature and Name in Block Letters) | | | (Place and Date) | |

Email your application with the required documents to [accreditation@wfd.fi](mailto:accreditation@wfd.fi). ‘  
Only applications with complete documents will be considered.